

Medical Director Report – April 2010

NZSSD AGM

I have gradually assumed the responsibilities of Medical Director since July 2009, but only formally commenced in the role on January 1 this year.

For everyone's clarity, the duties given to the Medical Director are listed overleaf as in my contract – as you can see, 14+ tasks in 8 hours per week is quite challenging! Point 3 and 3.14 are particularly wide-ranging.....

Most of the progress achieved thus far has been mentioned by the President in his report, or is being covered elsewhere in the Agenda. I will just list the major issues that I've been involved with - in no special order:

- Organisation of this Hamilton 2010 meeting (the biggest task by far)
- Closer links with Diabetes New Zealand – New CE being appointed.
- Participation in Executive meetings.
- Supervision of the Secretariat.
- Formation of NZSSD Specialist Podiatry Group and initial study day
- Nurse prescribing initiatives
- Establishing Registrar Study day as a regular event
- Work on Guidelines and Quality Improvement Programme.
- Work Force planning
- Liaison with the NZNO DNSS Group and the Dietitians SIG
- Programme development and planning for the Physician Weekend 2009,
- Chairing of the Assessment Panel for the Eli Lilly Award.
- Initial planning for the May 2011 Nelson meeting

I'm very grateful to Tim and the rest of the Exec for their support, to Jim Mann as chair of the EAG, Jan Brosnahan as the secretariat, Ali Copeman for conference organisation and to many colleagues in all disciplines for their time, thoughts and efforts.

I also want to mention Sandy Dawson and Lucia Bercinzkas from the Ministry of Health who have both been very active and supportive, as have their colleagues.

Progress on these issues varies from lightning fast to glacially slow, but I will be providing a full update to the executive after my first 6 months in post, and perhaps then undertaking some of the more strategic roles.

Paul Drury

April 2010

SCHEDULE B

1. The Employee will be employed as a Medical Director. The Employee agrees to perform such duties and tasks as the Employer prescribes in a reasonable time and to a proper and professional standard.
2. The prime function of the NZSSD Medical Director will be to carry out tasks as directed by the Executive to enable it to meet the objectives both of the NZSSD Constitution and the NZSSD Strategic Plan.
3. The duties of the Employee include but are not limited to the following:
 - 3.1 Be the contact person for medical issues that arise from the media or Diabetes New Zealand (DNZ).
 - 3.2 Establish strong linkages and provide medical advice to DNZ when requested by the NZSSD Executive.
 - 3.3 Together with the NZSSD Executive, supervise the activities of the NZSSD Secretariat.
 - 3.4 Identify financial support for on-going funding of the Medical Director position.
 - 3.5 Together with the NZSSD Executive, ensure that the NZSSD Strategic Plan is adhered to and updated.
 - 3.6 Encourage and support diabetes research in New Zealand.
 - 3.7 Assist in the development of diabetes guidelines, workforce planning and diabetes training matters.
 - 3.8 Assist with Position Statement development.
 - 3.9 Assist with the Programme Development for the Annual Conference and Physicians' Weekend.
 - 3.10 Chair the Assessment Panel for awards made by the NZSSD.
 - 3.11 Assume responsibility for the Editorship of the NZSSD newsletter (Newsweet).
 - 3.12 Submit a 6 monthly written report of the Medical Director's activities to the NZSSD Executive.
 - 3.13 Participate in all NZSSD Executive meetings and present a report on the work progress.
 - 3.14 Undertake any other reasonable tasks as directed by the NZSSD Executive.