

The New Zealand Diabetes Foundation (NZDF) is pleased to announce the second NZDF Research Fellowship. This is a fellowship primarily aimed at advanced trainee physicians to further their diabetes training toward specialist physician status.

While the focus of research should be centred on diabetes relevant to New Zealand and applicants who have passed the FRACP clinical exam will be favoured, the award does not exclude advanced trainees in other areas of medicine, e.g. general practice, vascular or ophthalmic surgery, public health medicine or mental health.

Recipients would be expected to devote the major part of their time to a supervised research project relevant to diabetes. Any clinical work unrelated to the project should be a small component, to allow maximum focus on the research topic and this will need to be stated in the application form.

The fellowship will be administered through the NZDF and will be tenable at any institution in New Zealand where appropriate supervision and experience is available.

The fellowship will be for one or at most two years depending on the strength and nature of the research project. Remuneration will be up to \$80,000 per year.

Successful applicants will be expected to send a brief progress report to the NZDF every three months, a more detailed report and supervisors report annually, and will be expected to report their findings at the annual NZSSD Scientific Meeting and in an appropriate peer reviewed medical or scientific journal.

For 2011, applications will close on April 30<sup>th</sup> 2011. Applications will be reviewed by an appointment committee with medical representatives from NZDF, plus another senior member from NZSSD and a co-opted member as required.

Application forms are available from [www.nzssd.org.nz](http://www.nzssd.org.nz) website.

Please send six copies of completed application with references to:

Dr R G Cutfield  
Clinical Director of Diabetes and Endocrinology and Specialist Physician  
C/- Andrew Hayes – Secretary to NZDF  
Central Chambers, 19 Eden St  
P O Box 168  
Oamaru 9444  
New Zealand

Email: [andrew@andrewphayes.co.nz](mailto:andrew@andrewphayes.co.nz)



**NEW ZEALAND DIABETES FOUNDATION  
FELLOWSHIP APPLICATION ROUND – April 2011**

**SUBMISSION OF APPLICATION**

**Applications for the 2011 round must be submitted by: 30<sup>th</sup> April 2011**

**Six Copies of applications should be addressed and sent to:**

**Dr R G Cutfield  
Clinical Director of Diabetes and Endocrinology and Specialist Physician  
C/- Andrew Hayes – Secretary to NZDF  
Central Chambers, 19 Eden St  
P O Box 168  
Oamaru 9444  
New Zealand**

**e-mail address:   andrew@andrewpayes.co.nz**

**Enquiries should be directed to:**

**Dr Rick Cutfield  
Clinical Director of Diabetes & Endocrinology and Specialist Physician  
Waitemata District Health Board  
43 Sentinel Road  
Herne Bay  
Auckland**

**e-mail address:   Rick.Cutfield@waitematadhb.govt.nz**



## FELLOWSHIP APPLICATION FORMAT

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| <b>1.</b> | <b>Name:</b> |
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|           |                 |
|-----------|-----------------|
| <b>2.</b> | <b>Address:</b> |
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| <b>3.</b> | <b>Fax:</b> |
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| <b>4.</b> | <b>Email:</b> |
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| <b>5.</b> | <b>Qualifications Awarded (including dates):</b><br>(It is a condition of this application that the Supervisor is to endorse the candidate and his/her qualifications) |
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| <b>6.</b> | <b>Present Appointment(s):</b> |
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| <b>7.</b> | <b>Previous Appointment(s) including previous diabetes experience (what level):</b> |
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| <b>8.</b> | <b>Publications within the last five years:</b> |
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| <b>9.</b> | <p><b>Proposal for the Fellowship</b><br/>         (Applicants are required to include full details of the research project to be carried out, and their training plans and their supervisors. The information should include precise questions to answer; clear definitions; means of measurement and recording including power and sample size; inclusion/exclusion criteria; informed consent and ethical considerations; randomisation and matching procedures and compliance monitoring with definite end points. The proportion of time proposed for clinical activity and clinic should be included if possible. It is recommended that project details not exceed 5 pages of word processed text.</p> |
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| <b>10.</b> | <p><b>Supervisor</b><br/>         (Applicants should include copies of report(s) from the supervisor(s) indicating willingness to have the applicant working in his/her own department). This may require both a clinical and research supervisor. A separate sheet providing guidance to the supervisor(s) is attached.</p> <p><b>Name and address of supervisor(s)</b></p> <p>1.</p> <p>2.</p> |
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| <b>11.</b> | <p><b>Budget</b> (To include travel, research working expenses and salary).<br/>         (N.B. Taxation treatment (if any) of salary component has yet to be confirmed by Inland Revenue)</p> |
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| <b>12.</b> | <p><b>Other financial support expected from other sources over the period of the proposed research</b> (especially with respect to remuneration for clinical work from relevant institution - it is a condition of this application that the Supervisor confirms the amount of the clinical support available)</p> |
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| <b>13.</b> | <p><b>Expected date of commencement and completion of the project</b></p> |
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| <b>14.</b> | <p><b>Advanced Trainees</b></p> <p><b>14.1</b> Is it your intention to work in New Zealand? YES / NO</p> <p><b>14.2</b> Do you have a Hospital or University appointment arranged in New Zealand? YES / NO<br/>         (it is a condition of this application that these items be confirmed by the supervisor(s))</p> |
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| <b>15.</b> | <b>Referees</b><br>Please ask at least two referees to forward references regarding the suitability of the applicant and the proposed project to “name of person” before the closing date for applications. A separate sheet providing guidance to referees is attached.<br><br>N.B. It is the responsibility of the applicant to ensure that these references are provided.<br><br><b>Names and addresses of referees</b><br><br>1.<br><br>2.<br><br>3. |
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| <b>16.</b> | <b>Conditions of Acceptance of Fellowship</b><br>The applicant agrees that the fellowship funds will not be expended for any other purpose than that described in the application.<br><br>Successful applicants will be expected to send a brief progress report to the NZDF every three months, a more detailed report and supervisors report annually, and will be expected to report their findings at the annual NZSSD Scientific Meeting and in an appropriate peer reviewed medical or scientific journal.<br><br><b>Signed:</b> _____<br><b>Name:</b> _____<br><b>Date:</b> _____ |
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| <b>17.</b> | <b>Administration agreement</b><br>The Head of Department approves the application and agrees to accept this research within his/her Department if an award is made.<br><br><b>Signed:</b> _____<br>(Head of Department)<br><b>Institution:</b> _____<br><b>Name:</b> _____<br><b>Date:</b> _____ |
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## **Submission of Referees Reports**

Referees for applicants for the New Zealand Diabetes Foundation Research Fellowship to be administered through NZDF are invited to submit a report commenting on the following points:

1. The quality of the proposed research programme.
2. Whether the applicant has the knowledge, skills and creativity to pursue the research programme that has been proposed as well as any clinical responsibilities.
3. How you see the applicants future in New Zealand academic and clinical medicine.
4. Where you would place this applicant with respect to the relevant peer group.
5. Any particular work that has already been done which would make the applicant worthy of this award.
6. Endorse the candidate and his/her qualifications

Referees' reports are confidential and will be destroyed following selection of the successful candidate.

**Please return the completed report by:**

**To:**

**The Secretary  
New Zealand Diabetes Foundation  
Andrew Hayes  
Central Chambers, 19 Eden St  
P O Box 168  
Oamaru 9444  
New Zealand**

**e-mail address: [andrew@andrewphayes.co.nz](mailto:andrew@andrewphayes.co.nz)**



## **Submission of Supervisors Reports**

### **(Separate Supervisors reports may be required from Clinical and/or Research Supervisors)**

Supervisors of applicants for the New Zealand Diabetes Foundation Research Fellowship to be administered through NZDF are invited to submit a report commenting on the following points:

1. The applicant is accepted for working in the Supervisors department(s)
2. Confirms the amount of Clinical financial support available.
3. Confirms the applicant's intention to work in New Zealand.
4. Confirms the Hospital or University appointment which has been arranged in New Zealand.
5. Confirms an undertaking to supervise the applicant in terms of the work to be undertaken as part of this fellowship.

Supervisors' reports are confidential and will be destroyed following selection of the successful candidate.

**Supervisors' Reports are to be attached to, and form part of, any application**